

Fabrication Manager

The Fabrication Manager is responsible for the safe and efficient operations of fabrication and warehouse operations as well as technical process evaluation and continuous improvement, and development of employees that will ensure all projects meet budget and time requirements safely.

Key Performance Objectives

- The Fabrication Manager will lead technical manufacturing continuous improvement, including adaptation and implementation of new/improved fabrication and warehousing processes.
- Monitors fabrication demand and coordinates with others to ensure all projects are properly resourced to meet project budget and time requirements.
- Ongoing review of fabrication and warehousing operations to identify and implement improvements in safety and operational efficiencies is the responsibility of the Fabrication Manager.
- Oversight of fabrication and warehouse teams to ensure continued growth and development of personnel in support of organizational goals and objectives.

Responsibilities:

- The Fabrication Manager collaborates with reporting supervisors to resolve any employee issues, along with providing coaching to ensure the team is motivated and properly prepared for all of their duties.
- Maintains regular communications with the Project Management group to ensure smooth project flow through fabrication including such topics as: coordination and timing of material deliveries, storage of materials if necessary, required adjustments for expedited projects.
- Coordinates with Project Management, Estimating, and Drafting Groups to gather, assimilate, and distribute fabrication, manufacturing, and other project-related technical information.
- Collaborates with the Operational Team to discern, develop, and maintain industry-leading manufacturing & warehousing capabilities.
- Assists in leading conversion from paper-based to paperless operational systems.
- Maintain regular communications with scheduler to discuss upcoming forecasted work and accelerated schedules to make daily or weekly schedule adjustments to work schedule and staffing levels as necessary.
- Accountable for planning appropriate staffing levels that will be required to meet fabrication demands and reviews any possible required adjustments with the Director of Operations.

- Monitors and makes appropriate adjustments to utilized labor that will maximize productivity levels, while also meet project schedules.
- Monitors technical information or verification processes, providing proper feedback and follow up on issues and communicating to the Director of Operations and other team members as necessary.
- Ensures that regularly inventory counts and material orders are taking place so appropriate material levels are maintained to allow for timely project completion.
- Conducts a weekly audit of stored materials to ensure that all materials are being properly stored and that any leftover from completed projects are being properly handled.
- Provides feasibility projections and cost estimates on what it would take to accelerate projects based on customer requests.
- Monitors and ensures that proper safety procedures and policies are being followed within fabrication and warehouse operations, including completing a weekly facility Continuous pursue process improvements to improve manufacturing efficiencies and effective utilization of warehouse space.
- Provide guidance and support to the Warehouse Supervisor and Fabrication Foreman to assist them meet their primary duties and responsibilities.
- Serve as an operational back up for the Warehouse Supervisor and Fabrication on an as-needed basis.
- Oversees the execution of quality assurance systems in fabrication to ensure technical warranty requirements are met and reduced potential company risk.

Minimum Requirements:

- Minimum of 5 years in a supervisory role in a technical manufacturing/fabrication environment
- Demonstrated Lean manufacturing experience required
- Ability to read blueprints and/or schematics required
- Warehouse and inventory control experience required
- CNC machinery experience: operating, programming, or maintaining experience a plus
- AutoCAD or Drafting experience a plus
- Knowledge of glass & glazing a plus
- Knowledge of the construction industry a plus